

**ASSOCIATION OF COLLEGE UNIONS INTERNATIONAL
BOARD OF TRUSTEES MEETING
Minutes**

Wednesday, January 11, 2023

Deepti Chadee called the meeting to order at 12:02 p.m., EST. Additional members present were: Neela Patel, Dwayne Isaacs, Ann Comerford, Keith Kowalka, Jeremy Schenk, Dana London, and John Taylor, CEO. Also present were Dave Teske, Stacey Givens, Kim Pho, and Steve Chaplin.

Comerford MOVED, Kowalka SECONDED, and it was APPROVED that:
The December 14, 2022, minutes be accepted.

Ian Crone joined the meeting at 12:11 p.m.

CUPSI Report

Former ACUI employee and CUPSI program manager Kim Pho presented an overview of the CUPSI Task Force's recently completed report on the program's impact, contributions to ACUI and its core values, and its financial viability.

Kim Pho left the meeting at 12:42 p.m.
Ian Crone left the meeting at 12:48 p.m.

Comerford MOVED, Schenk SECONDED, and it was APPROVED that:
The board accept the task force report and postpone the CUPSI program in 2023 and 2024.

New Board Member Onboarding Schedule

Taylor reported new board members would be onboarded over four upcoming weekly meetings.

Regional Engagement Task Force Update

Chadee reported the task force would meet February 15.

Named Awards Scholarship Review

Chadee asked that board members submit the names of two nominees to serve as members of the Named Awards Review Panel.

Education Council Appointments

Schenk MOVED, Kowalka SECONDED, and it was APPROVED that:
The board accept the recommendation of the Ed Council Screening Committee that Katie Knetzer, Jackie Grinvalds, and Casey Coleman be appointed to the Education Council

Governance Report

Teske reported next Board self-assessment would be in February.

DEI Report

Patel reported on the upcoming Closing the Gap program.

Strategic Report

No report.

The next board meeting is scheduled for February 8.

Adjournment

The meeting was adjourned WITHOUT OBJECTION at 1:25 p.m.

Respectfully submitted,
Steve Chaplin

**ASSOCIATION OF COLLEGE UNIONS INTERNATIONAL
BOARD OF TRUSTEES MEETING
Minutes**

Wednesday, February 8, 2023

Deepti Chadee called the meeting to order at 12:03 p.m., EST. Additional members present were: Neela Patel, Dwayne Isaacs, Ian Crone, Ann Comerford, Keith Kowalka, Jeremy Schenk, Dana London, Tari Hunter, and John Taylor, CEO. Also present were Missy Burgess, Eric Margiotta, Caroline Lenz, Adriane Reilly, Dave Teske, Justin Rudisille, and Steve Chaplin.

Patel MOVED, Comerford SECONDED, and it was APPROVED that:
The January 11, 2022, minutes be accepted.

Yemi Gbajobi joined the meeting at 12:07 p.m.

Capital Campaign

Taylor and Margiotta reported on the 2022-2055 fundraising campaign that will kick-off publicly during the Annual Conference in Boston and conclude at the 2025 annual conference in NYC, and final payments due by December 31, 2025. The recommended goal of the Investing in Our Profession capital fundraising is \$200,000.

Kowalka MOVED, Schenk SECONDED, and it was APPROVED that:
The board accept the recommendation for the schedule and goal of the Investing in Our Profession fundraising Campaign.

Margiotta and Rudisille left the meeting at 12:35 p.m.

2023 Leadership Team Appointments

Taylor shared the recommendation of the interview committee that Andy Smriga be re-appointed as Corporate Partnerships Development Team leader.

Comerford MOVED, Hunter SECONDED, and it was APPROVED that:
Andy Smriga be appointed as leader of the Corporate Partnerships Development Team.

Taylor shared the recommendation of the interview committee that Nicholas Rau be appointed as Assessment, Evaluation, and Research Program team leader.

Isaacs MOVED, Kowalka SECONDED, and it was APPROVED that:
Nicholas Rau be appointed as leader of the Assessment, Evaluation, and Research Program team.

Taylor shared the recommendation of the interview committee that Susan Canady be appointed as 2025 Conference Program Team chair.

Comerford MOVED, Isaacs SECONDED, and it was APPROVED that:
Susan Canady be appointed 2025 Conference Program Team chair.

Taylor shared the recommendation of the interview committee that Alison Ward be appointed Volunteer Development Team coordinator.

Crone MOVED, Isaacs SECONDED, and it was APPROVED that:
Alison Ward be appointed as Volunteer Development Team coordinator.

Gbajobi left the meeting at 1:43 p.m.

Honorary and Emeritus Awards

Taylor recommended the Board go into Executive Session .

Patel MOVED, Comerford SECONDED, and it was APPROVED that:
The Board go into Executive Session at 12:43 p.m.

Crone MOVED, Isaacs SECONDED, and it was APPROVED that:
The Board go out of Executive Session at 12:49 p.m.

Kowalka MOVED, Isaacs SECONDED, and it was APPROVED that:
The slate of seven nominees for Emeritus Awards – Debra Blade, Charlie Francis, Tim Moore, Dave Mucci, Richard Thomas, Brad Vest, and Laura Woodward – be accepted.

Taylor recommended that Honorary Lifetime Membership status be awarded to Gary Chrzastowski, Mark Day, Michael Ellington, Krista Harrell, and Sharon Silverstein.

Hunter MOVED, Crone SECONDED, and it was APPROVED that:
Gary Chrzastowski receive an Honorary Lifetime Membership with the Association.

Hunter MOVED, Patel SECONDED, and it was APPROVED that:
Mark Day receive an Honorary Lifetime Membership in the Association.

Kowalka MOVED, Isaacs SECONDED, and it was APPROVED that:
Michael Ellington receive an Honorary Lifetime Membership in the Association.

Schenk MOVED, Comerford SECONDED, and it was APPROVED that:
Krista Harrell receive an Honorary Lifetime Membership in the Association.

Hunter MOVED, Comerford SECONDED, and it was APPROVED that:
Sharon Silverstein receive an Honorary Lifetime Membership in the Association.

Annual Conference Schedule

Taylor reviewed the agenda and other commitments for Board of Trustee members for the Board meeting February 23-25, as well as during the Annual Conference in Boston.

Election Policy Question

The Board discussed rank choice voting and decided the process is working as intended and shall remain in place. The Board also discussed the current policy of sharing election results in aggregate form and decided to have the Governance Committee review the practice and to come back to the board for discussion and/or recommendations as applicable.

Adjournment

The meeting was adjourned WITHOUT OBJECTION at 1:52 p.m.

Respectfully submitted,
Steve Chaplin

**ASSOCIATION OF COLLEGE UNIONS INTERNATIONAL
BOARD OF TRUSTEES MEETING
Minutes**

Friday, February 24, 2023

Deepti Chadee called the meeting to order at 9:00 a.m., EST. Additional members present were: Neela Patel, Dwayne Isaacs, Ian Crone, Ann Comerford, Keith Kowalka, Jeremy Schenk, Dana London, Tari Hunter, and John Taylor, CEO. Also present were Missy Burgess, Eric Margiotta, Caroline Lenz, Yemi Gbajobi, Adriane Reilly, Stacey Givens, and Steve Chaplin.

Isaacs MOVED, Kowalka SECONDED, and it was APPROVED that:
The February 8, 2023, minutes be accepted.

Dave Teske joined the meeting at 9:30 a.m.

Finance Committee

Comerford shared the Q2 report, Teske shared information about variances to the Q3, gave an investment portfolio summary for Q4.

Taylor shared information on the current regional financial model and discussions with the regional directors about potential changes in the future.

Strategic Planning Process

Taylor shared strategic planning next steps for the current and 2024-2029 strategic plans, developing a planning process, and role clarification.

Strategic #1

Hunter, Givens, and Isaacs led a discussion about process, identifying strategic guideposts for assessment in the future, and the involvement of volunteer component groups. Board members were then assigned to breakout groups to look at the three strategic guideposts that were to be focused on.

The group departed for lunch at 12 p.m. and returned at 1:30 p.m.

Educational Programs

Rudisille provided the board with an overview of the in-person institutes and seminars, online learning offerings, and other educational initiatives.

Rudisille left the meeting at 2:15 p.m.

The Board meeting recessed at 2:50 p.m. to the Leadership Team meeting.

Saturday, February 25

The meeting was resumed by Deepti Chadee at 9:03 a.m., Saturday, February 25, with these additional members present: Neela Patel, Dwayne Isaacs, Ian Crone, Ann Comerford, Keith Kowalka, Jeremy Schenk, Dana London, Tari Hunter, and John Taylor, CEO. Also present were Missy Burgess, Eric Margiotta, Caroline Lenz, Yemi Gbajobi, Adriane Reilly, and Steve Chaplin.

Liz Stringer joined the meeting at 9:29 a.m.

Membership

Taylor and Stringer shared a 2022 membership review, followed by a 2023 membership update, and a six-year membership snapshot.

Communications

Taylor and Stringer shared information about Association communications, including messaging protocols, email and social media examples, lifecycle protocols, and the role of board members with communication.

Stringer left the meeting at 10:21 a.m.

Business Meeting Review

Taylor gave a review of the schedule for the annual Association member business meeting.

Scarlett Winters joined the meeting at 10:25 a.m.

Certification Update

Taylor and Winters shared information about the new Higher Education Consortium for Student Affairs Certification program, results of the trial program, the Association's preparation program, and a scholarships program.

Winters left the meeting at 10:59 a.m.

Governance

Crone and Teske reviewed governance policies with the Board and the Finance Committee recommended changes to five policies.

Governance Committee MOVED, Kowalka SECONDED, and it was APPROVED that: *Changes be made to the Corporate Gift and Sponsorships Policy, the Expenditure of Association Funds Policy, Expense Forms, Nonmember Surcharge Policy, and the Travel, Meals, and Lodging Expenditures Policy.*

Conflict of Interest Policy

Taylor reviewed the Conflict of Interest Policy and the associated form that each Board member will be asked to sign electronically.

Office Lease Discussion

Taylor reviewed the current space being leased and provided information about a potential move to a new location.

Eric Margiotta and Justin Rudisille joined the meeting at 1:30 p.m.

Fundraising

Margiotta shared results of 2022 fundraising programs, funds distributed through the Association's Financial Assistance Fund, how the Educational Research Fund implemented components of the Strategic Guideposts, and plans for the Investing in our Profession fundraising campaign.

Margiotta and Rudisille left the meeting at 1:56 p.m.

Clayton Kolb and Victoria Moulterie joined the meeting at 1:59 p.m.

Volunteer Development

Kolb and Moulterie reviewed the Volunteer Development Team's work on the recommendations provided by the Working Group for Enhancing Volunteer Recruitment.

Kolb and Moulterie left the meeting at 2:35 p.m.

Stacey Givens, Edna Zambrano and Becki Salzman joined the meeting at 2:36 p.m.

DEI Update

Zambrano, Salzman, and Givens shared DEI Program Team goal updates, activities, and membership levels.

Zambrano and Salzman left the meeting at 2:55 p.m.

DEI 2023 Strategy

Givens and Taylor reported on the strategic direction of the DEI and social justice programming in 2023.

Katie Beaulieu and Nick Rau joined the meeting at 3:30 p.m.

Justice & Equity Assessment

Beaulieu provided an overview of the new self-assessment tool being developed for use by members.

Strategic Planning #2

Small groups reported back from the prior day's discussions related to the Strategic Guideposts and made reports on progress related to the priorities of the guideposts.

Givens left the meeting at 4:10 p.m.

Central Office Lease

Schenk MOVED, and Patel SECONDED, and it was APPROVED that:

The CEO is authorized to negotiate and enter into a lease with Wood Line Properties LLC for Central Office storage and office space.

2023-24 Board Meeting Dates

Patel shared proposed meeting dates for 2023-24.

ACUI Clay Targets Inc. Board Appointments

Patel MOVED, and Hunter SECONDED, and it was APPROVED that:

Burgess, Gbajobi, and Comerford be appointed to two-year terms beginning April 1, 2023, to the Clay Targets Board through March 30, 2025.

Conference Update

Taylor shared the schedule of activities during the Annual Conference for the Board Members.

Taylor asked that the Board move into Executive Session at 4:50 p.m.

Kowalka MOVED, Patel SECONDED, and it was APPROVED that:

The Board go into executive session at 4:50 p.m.

Comerford MOVED, Kowalka SECONDED that:

The Board move out of executive session at 5:05 p.m.

Adjournment

The meeting was adjourned WITHOUT OBJECTION at 5:07 p.m.

Respectfully submitted,
Steve Chaplin

**ASSOCIATION OF COLLEGE UNIONS INTERNATIONAL
BOARD OF TRUSTEES MEETING
Minutes**

Wednesday, April 5, 2023

Neela Patel called the meeting to order at 9:00 a.m., EST. Additional members present were: Deepti Chadee, Dwayne Isaacs, Missy Burgess, Ian Crone, Ann Comerford, Keith Kowalka, Adriane Reilly, Yemi Gbajobi, Caroline Lenz, and John Taylor, CEO. Also present were Dave Teske and Steve Chaplin.

Isaacs MOVED, Chadee SECONDED, and it was APPROVED that:
The February 24, 2023, minutes be accepted.

Committee Assignments & Student Programs

Patel reported on two topics coming out of the Annual Conference: Process for board member committee assignments and meet-ups with component group representatives, and also a review of student programming within the Association. We will wait until a report is submitted by the Regional Engagement Task Force, as it may inform the role of the Association with students.

Indiana University Archives

Taylor reported on the current office lease status, with June 30, 2023, as the lease end date. The property owner has agreed to a month-to-month lease until the new space is ready. As part of the move to a new space, it is recommended that the Association transfer ACUI archival materials to the Indiana University Archives. The Board requested Taylor learn from IU Archives if ACUI would be notified in advance if any of the materials were to be removed from the archives.

DEI Committee

Comerford reported on outreach to relevant DEI activities, including application numbers for MHB Internship and Closing the Gap program.

Governance Committee

Crone had no report.

Finance Committee

Kowalka had no report.

Strategic Committee

Isaacs reported component group leaders who had recently left their roles would be meeting as a group with incoming component group leaders. Gbajobi reported on discussion about creating an impact report based on the Strategic Plan that recently came to an end.

CEO Update

- Clay Targets summary
- Conflict of Interest electronic forms for Clay Targets board members and outstanding forms need to be completed by ACUI board members
- Two proposed named awards in process
- Assessing financial risk due to recent banking failures
- Moving to Google Drive in the coming weeks for Board file sharing rather than current workspace and will use BOT listserv for communication.

Adjournment

The meeting was adjourned WITHOUT OBJECTION at 12:58 p.m.

Respectfully submitted,
Steve Chaplin

**ASSOCIATION OF COLLEGE UNIONS INTERNATIONAL
BOARD OF TRUSTEES MEETING
Minutes**

Wednesday, May 3, 2023

Neela Patel called the meeting to order at 12:02 p.m., EST. Additional members present were: Deepti Chadee, Ian Crone, Ann Comerford, Keith Kowalka, Yemi Gbajobi, Caroline Lenz, Adriane Reilly, Dwayne Issacs, and John Taylor, CEO. Also present were Lanita Legan, Dean Smith, Stacey Givens, Dave Teske, and Steve Chaplin.

Comerford MOVED, Gbajobi SECONDED, and it was APPROVED that:
The April 5, 2023, minutes be accepted.

2023-2025 Education Plan

Legan and Smith provided an overview of the new education plan developed by ACUI's Education Council, which includes a focus on increasing programming related to the core competencies of planning, student learning, and human resources.

Legan and Smith left the meeting at 12:15 p.m.
Adriane Reilly joined the meeting at 12:21 p.m.
Dwayne Isaacs joined the meeting at 12:25 p.m.

Indiana University Archives

Taylor followed up on questions raised by the board during the April BOT meeting regarding transferring historical materials to IU Archives.

Kowalka MOVED, Crone SECONDED, and it was APPROVED that:
The CEO is authorized to sign a Deed of Gift with Indiana University Libraries for ACUI Historical documents and artifacts to be transferred to the university, thus ensuring the materials are preserved and made accessible for research.

DEI Committee

Comerford reported on Closing the Gap registrations and other activities.

Governance Committee

Crone reported the committee is continuing a review of information related to election policies and reviewed the committee's timeline for work to be completed during the next year.

Finance Committee

Kowalka reviewed the committee timeline for the next year.

Strategic Committee

Gbajobi reported on the committee's review of the strategic guideposts.

Crone MOVED, Gbajobi SECONDED, and it was APPROVED that:
The board amend Strategic Guideposts 2 & 3.

Crone left the meeting at 12:50 p.m.

CEO Update

- Google Shared Folder
- Leadership Team meeting
 - Hold July 5&6 (Neela sent invite); Looking like full LT on Wednesday, BOT on Thursday
- Upcoming Programs
 - Facilities Management Seminar, June 12-14, Syracuse University
 - Student Organization Institute, June 26-29, Wayne State University
 - IPDS: New Professionals Seminar, July 10-14, Indiana University
 - Aspiring Directors Institute, July 12-14, Northwestern University
 - I-LEAD, July 17-20, University of Louisville
- January Membership Renewal Cycle completed.

Adjournment

The meeting was adjourned WITHOUT OBJECTION at 12:56 p.m.

Respectfully submitted,
Steve Chaplin

**ASSOCIATION OF COLLEGE UNIONS INTERNATIONAL
BOARD OF TRUSTEES MEETING
Minutes**

Wednesday, June 7, 2023

Neela Patel called the meeting to order at 12:02 p.m., EST. Additional members present were: Deepti Chadee, Ian Crone, Ann Comerford, Keith Kowalka, Caroline Lenz, Adriane Reilly, Dwayne Issacs, and John Taylor, CEO. Also present were Stacey Givens, Dave Teske and Steve Chaplin.

Crone MOVED, Kowalka SECONDED, and it was APPROVED that:
the May 3, 2023, minutes be accepted.

Liaison Check-In

Board members gave updates on meetings with their respective component group leaders.

July Leadership Team Meeting

Taylor and Patel reviewed the schedule for the July 5 Leadership Team meeting and the July 6 Board of Trustees meeting.

DEI Committee

Comerford reported on activities conducted over the past month related to DEI topics.

Governance Committee

Crone provided an update on the committee's review of information related to Association election policies.

Finance Committee

Kowalka and Teske provided the members with the 2023 fiscal year's first quarter financial statement.

The Board APPROVED the Finance Committee's recommendation to accept the 2023 Fiscal Year First Quarter financial statement.

Strategic Committee

Isaacs reviewed committee goals and priorities related to the Strategic Plan.

CEO Update

- Meeting with SAHEC organizations, looking at Student Affairs employee retention

- Discussing Program Review Partnership – NASPA, ACUHO-I, NIRSA
- Staff Hire – Educational Program Manager, assist Stacey DEI components
- Renewing our Clay Targets partnership agreement with SCTP
- Upgrade to our new AMS is scheduled to go-live on June 21.

Adjournment

The meeting was adjourned WITHOUT OBJECTION at 1:28 p.m.

Respectfully submitted,
Steve Chaplin

**ASSOCIATION OF COLLEGE UNIONS INTERNATIONAL
BOARD OF TRUSTEES MEETING
Minutes**

Wednesday, July 6, 2023

Neela Patel called the meeting to order at 12:02 p.m., EST. Additional members present were: Deepti Chadee, Ann Comerford, Yemi Gbajobi, Keith Kowalka, Caroline Lenz, Missy Burgess, Adriane Reilly, Dwayne Issacs, and John Taylor, CEO. Also present were Mike Gricius of Blue & Co., Dave Teske and Steve Chaplin.

Comerford MOVED, Chadee SECONDED, and it was APPROVED that:
the June 7, 2023, minutes be accepted.

2022 Audit Report

Teske introduced Mike Gricius of Blue & Co. who presented the comment letter and the audit report for 2022.

Burgess MOVED, Reilly SECONDED, and it was APPROVED that:
the 2022 audit report is accepted.

Gricius left the meeting at 12:20 p.m.

Governance Committee

No report.

Finance Committee

Taylor requested an allocation of \$25,000 from the Association's Strategic Projects Reserve Fund to pay fees and expenses for contracting with a strategic planning consultant.

Kowalka MOVED, Gbajobi SECONDED, and it was APPROVED that:
\$25,000 be allocated from the Strategic Project Reserve for the CEO to contract with a strategic planning consultant.

Mark Murphy of Raffa Investment Advisers joined the meeting at 12:30 p.m.

Financial Advisor Report

Teske introduced Mark Murphy of Raffa Investment Advisers who provided the quarterly investment report ending June 30, 2023.

Murphy left the meeting at 12:55 p.m.

Strategic Committee

Isaacs reported on work by component groups related to strategic priorities and meeting goals.

Stacey Givens joined the meeting at 1:09 p.m.

DEI Committee

Givens provided an update on strategic direction plans for DEI and Social Justice.

Givens left the meeting at 1:37 p.m.

Named Awards

Patel reviewed requests for two new named awards.

Kowalka MOVED, Isaacs SECONDED, and it was APPROVED that:
The Region VIII College Union and Campus Life Role Model Award be renamed as the Region VIII Holly Sateia College Union and Campus Life Role Model Award

Isaacs MOVED, Kowalka SECONDED, and it was APPROVED that:
A new scholarship be created and named the Don Rohel Scholarship.

Adjournment

The meeting was adjourned WITHOUT OBJECTION at 1:45 p.m.

Respectfully submitted,
Steve Chaplin

**ASSOCIATION OF COLLEGE UNIONS INTERNATIONAL
BOARD OF TRUSTEES MEETING
Minutes**

Wednesday, August 2, 2023

Neela Patel called the meeting to order at 12:03 p.m., EST. Additional members present were: Deepti Chadee, Ann Comerford, Ian Crone, Yemi Gbajobi, Keith Kowalka, Caroline Lenz, Missy Burgess, Adriane Reilly, Dwayne Issacs, and John Taylor, CEO. Also present were Dave Teske and Steve Chaplin.

Kowalka MOVED, Gbajobi SECONDED, and it was APPROVED that:
the July 6, 2023, minutes be accepted.

DEI Committee

No Report.

Governance Committee

Crone and Burgess reported on the committee's review of Election General Policies and Procedures.

Wendy Denman and Justin Rudisille joined the meeting at 12:30 p.m.

Regional Engagement Task Force Overview

Denman and Rudisille provided an overview of the work and findings of the task force.

Denman and Rudisille left the meeting at 12:56.

Governance Committee

Isaacs MOVED, Kowalka SECONDED, and it was APPROVED that:
The recommendations of the Governance Committee on Election General Policies and Procedures be accepted.

Finance Committee

No report.

Strategic Committee

Isaacs reported the committee was looking at ways to recognize and communicate impacts of the most recently implemented strategic plan.

New Strategic Plan Updates

Patel said planning meetings will begin in September.

CEO Update

- Certification Board meeting
 - Foundational things in place are strong
 - Need to increase numbers
- In discussion with NASPA, ACUHO-I, and NIRSA to establish a Program Review Partnership; We would transition from what we currently do independently with the CUSA program to joining this partnership
- New 5-year contract with NCCI
- New 3-year contract with NAAA
- Recruiting Educational Program Manager
- 2024 Annual Conference: Call for Sessions is live
- Summer Programs Update

Adjournment

The meeting was adjourned WITHOUT OBJECTION at 1:23 p.m.

Respectfully submitted,
Steve Chaplin

**ASSOCIATION OF COLLEGE UNIONS INTERNATIONAL
BOARD OF TRUSTEES MEETING
Minutes**

Wednesday, August 30, 2023

Neela Patel called the meeting to order at 12:02 p.m., EST. Additional members present were: Deepti Chadee, Ian Crone, Ann Comerford, Keith Kowalka, Yemi Gbajobi, Missy Burgess, Adriane Reilly, and John Taylor, CEO. Also present were Wendy Denman, Sarah Comstock, Justin Rudisille, Stacey Givens, Dave Teske, and Steve Chaplin.

Crone MOVED, Kowalka SECONDED, and it was APPROVED that:
The August 2, 2023, minutes be accepted.

Regional Engagement Task Force

Task Force Co-chairs Denman and Comstock and Central Office Liaison Rudisille reviewed the final report of the ACUI Regional Engagement Task Force.

Denman left the meeting at 12:30 p.m.
Comstock and Rudisille left the meeting at 12:50 p.m.

Burgess MOVED, Kowalka SECONDED, and it was APPROVED that:
The Regional Engagement Task Force report be accepted.

DEI Committee

Givens reported on Closing the Gap sessions, regional conference engagement, and benchmarking efforts.

Governance Committee

Crone reported on work to clarify policy and process for filling vacant board seats.

Finance Committee

Kowalka and Teske reported on the 2023 Q2 Financial Statement.

The Board APPROVED: *The FY23 Q2 Financial Statement.*

Taylor and Teske reviewed the budget planning assumptions for Fiscal Year 2024.

Strategic Committee

No report.

CEO Update

- Central Office - Staff retreat in Bloomington next week

- New Educational Program Manager has been hired
 - Will work most closely with NODA events
- This is the last week of the 4-day workweek pilot
- Membership – Board calling campaign at end of September
- Sending out RFP for membership sales firm

Adjournment

The meeting was adjourned WITHOUT OBJECTION at 1:33 p.m.

Respectfully submitted,
Steve Chaplin

**ASSOCIATION OF COLLEGE UNIONS INTERNATIONAL
BOARD OF TRUSTEES MEETING
Minutes**

Wednesday, October 4, 2023

Neela Patel called the meeting to order at 12:02 p.m., EST. Additional members present were: Ann Comerford, Dwayne Isaacs, Yemi Gbajobi, Caroline Lenz, Missy Burgess, Adriane Reilly, Ian Crone, Keith Kowalka, and John Taylor, CEO. Also present were Becki Salzman, Edna Zambrano-Martinez, Stacey Givens, Dave Teske, and Steve Chaplin.

Burgess MOVED, Reilly SECONDED, and it was APPROVED that:
The August 30, 2023, minutes be accepted.

Dave Teske joined the meeting at 12:08 p.m.

DEI Committee Report

Salzman and Zambrano-Martinez provided an update on the work of the DEI Committee, including activities proposed for the 2024 Annual Conference in Denver next year, and an upcoming webinar on neurodiversity.

Salzman and Zambrano-Martinez left the meeting at 12:21 p.m.

Ian Crone joined the meeting at 12:25 p.m.

Regional Engagement Task Force Next Steps

Patel noted that an initial assessment of the Regional Engagement Task Force Report had been prepared by herself and Taylor. The board discussed the first four primary recommendations.

Keith Kowalka joined the meeting at 1 p.m.

Governance Committee

Crone reported board members would be receiving a self-evaluation to complete. Crone and Burgess introduced election policy and bylaws changes being proposed to clarify the process for filling vacant board seats. Action on the election policy and bylaws changes will take place at the November board meeting.

Crone and Burgess presented additional policies that have recently been reviewed by the Governance Committee.

The Board APPROVED: *The recommendations from the Governance Committee to changes in the Concurrent Leadership Positions Policy, Emergency Leadership Transition Policy, and the Solicitation of Corporate Funds Policy*

Finance Committee

Teske reported on the preliminary budget for Fiscal Year 2024.

The Board APPROVED: *A recommendation from the Finance Committee that institutional membership dues be raised 5% in Fiscal Year 2024.*

Strategic Committee

Isaacs reported on the committee's work, including recognizing volunteers during the 2024 Annual Conference as part of plans to create an impact report for the current strategic plan.

DEI Committee

Givens reported a benchmarking survey was being reviewed by a DEI subcommittee before being distributed to members.

CEO Update

Taylor requested approval for the CEO to open bank accounts with JP Morgan Chase Bank.

Isaacs MOVED, Kowalka SECONDED, and it was APPROVED that: *The Board of Trustees approves the CEO opening bank accounts with JP Morgan Chase Bank and designates John Taylor and David Teske as authorized signers for all JP Morgan Chase Bank ACUI accounts.*

Taylor requested funding for a member engagement software platform.

Comerford MOVED, Burgess SECONDED, and it was APPROVED that: *\$10,500 be allocated from the Strategic Project Reserve for the CEO to contract for a member engagement software platform for one year.*

Taylor reported on HE Consortium Certification Program and the related Fundraising Campaign.

Isaacs MOVED, Gbajobi SECONDED, and it was APPROVED that: *The scope of the Investing in Our Future Fundraising Campaign be expanded to be designated to support participation and continuation of the Student Affairs/College Union Certification Program, as well as educational scholarships toward ACUI programs that support participants learning and preparation for the certification program, and secondarily to support current certificants' continuing education.*

Taylor thanked board members who were able to complete membership renewal calls.

Adjournment

The meeting was adjourned WITHOUT OBJECTION at 1:44 p.m.

Respectfully submitted,
Steve Chaplin